

**SALEM COUNTY INSURANCE FUND COMMISSION
AGENDA AND REPORTS
OCTOBER 2, 2014 – 9 AM**

**COUNTY OLD COURTHOUSE
104 MARKET STREET – 2ND FLOOR
SALEM, NJ 08079**

**To attend the meeting via teleconference please dial 1-866-921-5493
and enter passcode 7269691#**

OPEN PUBLIC MEETINGS ACT - STATEMENT OF COMPLIANCE

In accordance with the Open Public Meetings Act, notice of this meeting was given by:

- I. Advertising the notice in the South Jersey News and the Elmer Times**
- II. Filing advance written notice of this meeting with the Commissioners of the SALEM COUNTY INSURANCE FUND COMMISSION; and**
- III. Posting notice on the Public Bulletin Board in the Salem County Courthouse and the Salem County Administration Building and filing it with the County Clerk**

**SALEM COUNTY INSURANCE FUND COMMISSION
AGENDA -OPEN PUBLIC MEETING
OCTOBER 2, 2014 – 9:00 AM
104 MARKET STREET
SALEM, NJ 08079**

- MEETING CALLED TO ORDER - OPEN PUBLIC MEETING NOTICE READ**
- FLAG SALUTE**
- ROLL CALL OF COMMISSIONERS**
- APPROVAL OF MINUTES:** August 7, 2014 Open MinutesAppendix I
August 7, 2014 Closed Minutes **To be Distributed**

- CORRESPONDENCE – NONE**

REPORTS

- EXECUTIVE DIRECTOR/ADMINISTRATOR – PERMA Risk Management Services**
Executive Director's ReportPage 1
- COMMITTEE REPORTS**
Safety Committee ReportVerbal
Claims Committee Report..... Verbal
- TREASURER – Katie Coleman**
Resolution No. 23-14 - October Bills List.....Page 12
- CEL SAFETY DIRECTOR – J.A. Montgomery Risk Control**
Monthly Report.....Page 13
- CLAIMS SERVICE – Inservco Insurance Services**
Liability Claim Payments 7/1/14 thru 8/31/14Pages 14-15
Resolution 24-14 Authorizing Disclosure of Claims Payment Register.....Page 16
Monthly Savings Reports.....Pages 18-22
- CLAIMS SERVICE – Conner Strong & Buckelew**
Report..... Verbal
- Motion for Executive Session for Certain Specified Purposes for Personnel, Safety, Public Property or Litigation in accordance with the Open Public Meeting Act - PAYMENT AUTHORIZATION REQUEST**

- Motion to Return to Open Session**
 - Motion to Approve PARS**
-

- OLD BUSINESS**
 - NEW BUSINESS**
 - PUBLIC COMMENT**
-

- MEETING ADJOURNMENT** **NEXT MEETING: December 11, 2014, 11 AM**

SALEM COUNTY INSURANCE FUND COMMISSION

9 Campus Drive, Suite 16

Parsippany, NJ 07054

Date: October 2, 2014

Memo to: Commissioners of the Salem County Insurance Fund Commission

From: PERMA Risk Management Services

Subject: Executive Director's Report

- Certificate of Insurance Issuance Report** – On **pages 3 & 4** is the monthly Certificate of Insurance Issuance Report from the CEL listing those certificates issued for the period of July 30, 2014 to September 22, 2014. There were 12 certificates issued during this period.

- Motion to Approve the Certificate Report**

- 2014 Property & Casualty Assessments** - The final assessment payment was due on September 15, 2014. A revised statement of account was e-mailed.

- NJ Excess Counties Insurance Fund (CELJIF) – (Pages 5&6)** – The CEL met on September 25, 2014. A summary of their report is included in the agenda. At the meeting, the CEL scheduled their budget introduction for the October 23rd meeting and a public hearing and adoption on November 20th. The board also voted to approve the final audit report. The Executive Director reported that discussion were ongoing with Atlantic County on possible membership in the CEL.

- Financial Fast Track** – Included on **Pages 7 & 8** of the agenda are the Financial Fast Tracks for the Salem County Insurance Fund Commission for June and July. As of July 31st, the Fund has a deficit of \$115,705. Line 8 of the report, “Investment in Joint Venture” is the Commission’s share of the equity in the CEL, \$115,129.

- NJ CEL Property and Casualty Financial Fast Track** - Included in the agenda on **Page 9** is the NJ CEL Financial Fast Track Report as of July 31, 2014. The CEL has a surplus of **\$4,842,732**.

- RFQ for Professional Services** – Several of the Funds Professional Services Agreements expire as of December 31, 2014. The positions of Executive Director, Actuary and Auditor are up for renewal. The Fund office advertised for the positions with responses due back on September 30, 2014. A report will be made at the meeting.

- 2015 Renewal Applications and Updated Exposure Information** – The 2015 property and casualty budget is reliant on a number of factors including updated renewal applications and exposure data. The CEL Underwriting Manager’s office sent e-mails the beginning of August to the member entities to complete certain applications and to update exposure information.

As of today there are still some members who have not completed their renewal applications and updated their exposure information. It is imperative that this information be forwarded as soon as possible to the CEL Underwriting Manager otherwise it will hold up the budgeting process.

- ❑ **2015 Property & Casualty Budget Process** - The 2015 property and casualty budget is scheduled to be introduced at the December meeting. The following components are being processed to create the budget:
 - **Claim Fund Projection:** This projection is being prepared by the Commission Actuary.
 - **Insurance and Excess Insurance Renewals:** The CEL Underwriting Manager is in the process of negotiating and developing these renewals.
 - **Expenses:** Budgeted expenses can be based upon current contracts or upon some other basis determined by the Commission

- ❑ **New Jersey Counties Excess Joint Insurance Fund – Joint Insurance Claims Committees Best Practices Workshop (Page 10)** – As a reminder the third annual Joint Insurance Claims Committees Best Practices Workshop will be held Tuesday, October 7, 2014. The Workshop will be held at the Conner Strong & Buckelew office in Marlton, NJ. A copy of the invitation is included in the agenda. Lunch will be provided at a fair market price per person for those attendees who wish to pay for their lunch. The price for lunch per person will be made available in advance of the Workshop.

Salem County Insurance Commission Certificate of Insurance Monthly Report

From 7/30/2014 To 9/22/2014

Holder (H) / Insured Name (I)	Holder / Insured Address	Holder Code	Description of Operations	Issue Date	Coverage
SCIC					
H- Salem County Fair Association I- Salem County	Dorothy Quirk 463 Auburn Road Pilesgrove, NJ 08098 94 Market Street Salem, NJ 08079	685	Evidence of insurance. All operations usual to County Governmental Entity as respects to the Salem County Health & Human Services Drive Thru Flu Clinic scheduled for September 29, 2014 only. (SEE PAGE 2)	7/31/2014	GL EX AU WC
H- Salem County Fair Association I- Salem County	Dorothy Quirk 463 Auburn Road Pilesgrove, NJ 08098 94 Market Street Salem, NJ 08079	685	Evidence of insurance. All operations usual to County Governmental Entity as respects to the Salem County Health & Human Services Drive to participate in the Salem County Fair for the dates August 5 – 8, 2014 only. (SEE PAGE 2)	8/1/2014	GL EX AU WC
H- Salem Community College I- Salem County	Davidow Hall 460 Hollywood Avenue Carneys Point, NJ 08069 94 Market Street Salem, NJ 08079	866	Evidence of insurance. All operations usual to County Governmental Entity as respects to the Flu Clinic held on September 16, 2014. (See Page 2)	8/12/2014	GL EX AU WC
H- Salem Community College I- Salem County	Davidow Hall 460 Hollywood Avenue Carneys Point, NJ 08069 94 Market Street Salem, NJ 08079	866	Evidence of insurance. All operations usual to County Governmental Entity as respects to the Flu Clinic held on October 14, 2014. (See Page 2)	9/10/2014	GL EX AU WC
H- NJ State Mosquito Control Commission I- Salem County	PO Box 420 Trenton, NJ 08625-0420 94 Market Street Salem, NJ 08079	1243	Evidence of insurance. All operations usual to County Governmental Entity as respects to the 2014-2015 Equipment Lease Agreement. SEE ATTACHMENT 'SCHEDULE A' LIST OF EQUIPMENT	7/30/2014	GL EX AU WC
H- Quinton Township Municipal Building I- Salem County	P.O. Box 65- 885 Quinton Road Quinton, NJ 08072 94 Market Street Salem, NJ 08079	1253	Evidence of insurance. All operations usual to County Governmental Entity as respects to a water exercises County OEM will hold during 2014 at the Quinton Township boat ramp. (See Page 2)	8/13/2014	GL EX AU WC
H- Pennsville Board of Education I- Salem County	30 Church Street Pennsville, NJ 08070 94 Market Street Salem, NJ 08079	1272	Evidence of insurance. All operations usual to County Governmental Entity as respects to the Are You Talking to Me Workshop to be conducted October 16, 2014 at 90 North Broadway, NJ 08070. (SEE PAGE 2)	8/18/2014	GL EX AU WC
H- Pennsville Board of Education I- Salem County	30 Church Street Pennsville, NJ 08070 94 Market Street Salem, NJ 08079	1272	Evidence of insurance. All operations usual to County Governmental Entity as respects to the Are You Talking to Me Workshop to be conducted October 16, 2014 at 110 S. Broadway, Pennsville, NJ 08070. (SEE PAGE 2)	8/26/2014	GL EX AU WC
H- Arthur P. Schalick High School I- Salem County	718 Centerton Road Pittsgrove, NJ 08318 94 Market Street Salem, NJ 08079	1273	Evidence of insurance. All operations usual to County Governmental Entity as respects to the Teen Pregnancy Prevention Workshop on October 9, 2014. (SEE PAGE 2)	8/18/2014	GL EX AU WC

H- Arthur P. Schalick High School I- Salem County	718 Centerton Road Pittsgrove, NJ 08318 94 Market Street Salem, NJ 08079	1273	Evidence of insurance. All operations usual to County Governmental Entity as respects to the Flu Clinic on September 23, 2014. (SEE PAGE 2)	8/18/2014	GL EX AU WC
H- Woodstown 2014 Fall Festival I- Salem County	Main Street Woodstown, NJ 08098 94 Market Street Salem, NJ 08079	1291	Evidence of insurance. All operations usual to County Governmental Entity as respects the 2014 Fall Festival.	9/12/2014	GL EX AU WC
H- Carney's Point Health Fair I- Salem County	303 Harding Highway Carney's Point, NJ 08069 94 Market Street Salem, NJ 08079	1292	Evidence of insurance. All operations usual to County Governmental Entity as respects BP Screenings, Glucose and Cholesterol Testing on October 17, 2014.	9/16/2014	GL EX AU WC

Total # of Holders = 12

NEW JERSEY COUNTIES EXCESS JOINT INSURANCE FUND

9 Campus Drive – Suite 16
Parsippany, NJ 07054-4412
Telephone (201) 881-7632 Fax (201) 881-7633

Date: September 25, 2014
To: Executive Committee
Salem County Insurance Fund Commission
From: PERMA Risk Management Services
Subject: New Jersey Counties Excess Meeting Report

2015 Budget: Executive Director reported the fund has historically introduced budgets in November and adopted in December. In order to comply with the municipal regulations' timeline of certification of annual assessments the Board of Fund Commissioners scheduled a 1pm meeting on October 23, 2014 to introduce the 2015 budget and a 2pm meeting on November 20, 2014 to adopt the budget. The fund office will properly advertise both these meetings in the fund's official newspapers.

December 31, 2013 Audit: The Board of Fund Commissioners reviewed the final financial audit for the period ending December 31, 2013. Fund Auditor reported there were no findings or recommendations. Upon review, the Board adopted Resolution 32-14 approving the year-end financials and executing the Group Affidavit. The fund office will file the final report with the State following the meeting.

Amendment to the Plan of Risk Management: The Plan of Risk Management was revised to recognize the endorsement in the Lloyds of London excess liability policy to amend the aviation/aircraft exclusion to make an exception for the Unmanned Aerial Vehicle - tethered blimp. The blimp will be deployed by the County of Camden for aerial surveillance on emergency/pre-planned incidents to provide video imaging to the County's Incident Command Post. In addition, it was revised to reflect that the Ocean County Mosquito Extermination Commission has pollution coverage effective 8/7/14. The Board of Fund Commissioners adopted Resolution 33-14 amending the 2014 Plan of Risk Management.

2014 Amended Budget: In accordance with the regulations, the amended budget adopted by the Fund at the July meeting was advertised in the Fund's official newspapers.

NJCE Website: The fund's website, www.njce.org, continues to be updated on an as-needed basis with fund information.

Financials: The Financial Fast Track as of July 31, 2014 reported the Fund's current surplus of \$4.8 million.

2015 Renewal: The Underwriting Manager said since the fund's inception date of March 2010 the membership has grown to 9 counties representing 24 separate entities. The fund's excess carriers are requiring 10-years of loss data for counties and their affiliated entities, as well as updated exposures from all member entities. Additionally, any claims-made policies require signed and completed applications annually. Underwriting Manager reported carriers will not provide a renewal quote unless this information is provided to them.

Executive Director said email notification will be sent to Fund Commissioners and Risk Managers listing the outstanding items.

Underwriting Manager reported in addition to obtaining loss data and updated exposures the following is being managed for renewal:

- The fund currently has 11 policies being negotiated for renewal with Cyber Liability as the last ancillary coverage incorporated into the program.
- The fund's flood annual aggregate of \$50 million is being reviewed to determine if the current limits are adequate, which is shared among all NJCE members in the property program. Underwriting Manager said the fund's objective will be to obtain and review multiple quotes to increase flood aggregate limits.
- The fund's Excess Workers' Compensation limit is statutory less a member's \$250,000 Self-Insured Retention (SIR) with a few exceptions. Underwriting Manager said with the rising costs of workers' compensation claims including medical expenses, the renewal quote will include options to increase member self insured retentions.

New Membership: Executive Director said the fund will prepare a new member submission from Atlantic County for review at the next meeting.

Risk Control: Safety Director's report included a report reflecting the risk control activities from July 2014 through October 2014.

Claims Status Summary: AmeriHealth Casualty Services prepared a summary report of claims with large open reserves that was reviewed during Closed Session.

Best Practices Workshop Series – Liability & Workers' Compensation Strategies: A workshop will be hosted on October 7, 2014 on Liability & WC Strategies featuring several speakers and topics. Invitations were sent out via email and the fund office can be contacted for more information regarding location and participation.

Next Meeting: October 23, 2014 at 1PM – Camden County Regional Emergency Training Center

SALEM COUNTY INSURANCE COMMISSION					
FINANCIAL FAST TRACK REPORT					
		AS OF	June 30, 2014		
ALL YEARS COMBINED					
		THIS MONTH	YTD CHANGE	PRIOR YEAR END	FUND BALANCE
1.	UNDERWRITING INCOME	316,156	896,938	1,628,692	2,525,630
2.	CLAIM EXPENSES				
	Paid Claims	15,168	213,978	440,783	654,761
	Case Reserves	50,357	75,568	362,700	438,268
	IBNR	(1,773)	96,756	201,035	297,791
	Discounted Claim Value	(3,031)	(9,800)	(40,089)	(49,889)
	TOTAL CLAIMS	60,721	376,502	964,429	1,340,931
3.	EXPENSES				
	Excess Premiums	64,928	389,567	910,013	1,299,580
	Administrative	6,106	36,210	87,939	124,149
	TOTAL EXPENSES	71,033	425,777	997,952	1,423,729
4.	UNDERWRITING PROFIT (1-2-3)	184,402	94,659	(333,688)	(239,030)
5.	INVESTMENT INCOME	0	0	0	0
6.	PROFIT (4 + 5)	184,402	94,659	(333,688)	(239,029)
7.	CEL APPROPRIATION CANCELLATION	0	0	1,259	1,259
8.	INVESTMENT IN JOINT VENTURE	16,738	35,469	89,440	124,909
9.	SURPLUS (6 + 7 + 8)	201,140	130,128	(242,989)	(112,861)
SURPLUS (DEFICITS) BY FUND YEAR					
	2012	(72,893)	(88,130)	(15,715)	(103,845)
	2013	248,873	156,176	(227,274)	(71,098)
	2014	25,160	62,082		62,082
	TOTAL SURPLUS (DEFICITS)	201,140	130,128	(242,989)	(112,861)
CLAIM ANALYSIS BY FUND YEAR					
FUND YEAR 2012					
	Paid Claims	862	31,032	102,574	133,606
	Case Reserves	76,766	62,635	24,284	86,919
	IBNR	3,323	1,333	10,643	11,976
	Discounted Claim Value	(5,421)	(4,297)	(2,333)	(6,630)
	TOTAL FY 2012 CLAIMS	75,530	90,704	135,168	225,871
FUND YEAR 2013					
	Paid Claims	1,646	117,493	338,209	455,702
	Case Reserves	(30,398)	(56,223)	338,416	282,193
	IBNR	(21,248)	(21,970)	190,392	168,422
	Discounted Claim Value	3,967	7,428	(37,756)	(30,328)
	TOTAL FY 2013 CLAIMS	(46,033)	46,728	829,261	875,989
FUND YEAR 2014					
	Paid Claims	12,661	65,453		65,453
	Case Reserves	3,989	69,156		69,156
	IBNR	16,152	117,393		117,393
	Discounted Claim Value	(1,577)	(12,931)		(12,931)
	TOTAL FY 2014 CLAIMS	31,225	239,071	0	239,071
COMBINED TOTAL CLAIMS		60,721	376,502	964,429	1,340,931

SALEM COUNTY INSURANCE COMMISSION					
FINANCIAL FAST TRACK REPORT					
		AS OF	July 31, 2014		
ALL YEARS COMBINED					
		THIS MONTH	YTD CHANGE	PRIOR YEAR END	FUND BALANCE
1.	UNDERWRITING INCOME	116,156	1,013,094	1,628,692	2,641,786
2.	CLAIM EXPENSES				
	Paid Claims	28,656	242,635	440,783	683,417
	Case Reserves	18,510	94,078	362,700	456,778
	IBNR	(8,491)	88,266	201,035	289,301
	Discounted Claim Value	(282)	(10,082)	(40,089)	(50,171)
	TOTAL CLAIMS	38,394	414,896	964,429	1,379,325
3.	EXPENSES				
	Excess Premiums	64,928	454,495	910,013	1,364,508
	Administrative	5,899	42,109	87,939	130,047
	TOTAL EXPENSES	70,826	496,603	997,952	1,494,555
4.	UNDERWRITING PROFIT (1-2-3)	6,936	101,595	(333,688)	(232,094)
5.	INVESTMENT INCOME	0	1	0	1
6.	PROFIT (4 + 5)	6,936	101,595	(333,688)	(232,093)
7.	CEL APPROPRIATION CANCELLATION	0	0	1,259	1,259
8.	INVESTMENT IN JOINT VENTURE	(9,780)	25,689	89,440	115,129
9.	SURPLUS (6 + 7 + 8)	(2,844)	127,284	(242,989)	(115,705)
SURPLUS (DEFICITS) BY FUND YEAR					
	2012	(6,754)	(94,884)	(15,715)	(110,599)
	2013	(3,750)	152,426	(227,274)	(74,848)
	2014	7,660	69,742		69,742
	TOTAL SURPLUS (DEFICITS)	(2,844)	127,284	(242,989)	(115,705)
CLAIM ANALYSIS BY FUND YEAR					
FUND YEAR 2012					
	Paid Claims	684	31,716	102,574	134,290
	Case Reserves	(1,608)	61,027	24,284	85,311
	IBNR	319	1,652	10,643	12,295
	Discounted Claim Value	346	(3,951)	(2,333)	(6,284)
	TOTAL FY 2012 CLAIMS	(260)	90,444	135,168	225,611
FUND YEAR 2013					
	Paid Claims	10,433	127,926	338,209	466,135
	Case Reserves	8,871	(47,352)	338,416	291,064
	IBNR	(17,962)	(39,932)	190,392	150,460
	Discounted Claim Value	787	8,215	(37,756)	(29,541)
	TOTAL FY 2013 CLAIMS	2,129	48,857	829,261	878,118
FUND YEAR 2014					
	Paid Claims	17,540	82,992		82,992
	Case Reserves	11,247	80,403		80,403
	IBNR	9,153	126,546		126,546
	Discounted Claim Value	(1,415)	(14,346)		(14,346)
	TOTAL FY 2014 CLAIMS	36,525	275,596	0	275,596
COMBINED TOTAL CLAIMS		38,394	414,896	964,429	1,379,325

NEW JERSEY COUNTIES EXCESS FIF					
FINANCIAL FAST TRACK REPORT					
AS OF July 31, 2014					
ALL YEARS COMBINED					
	THIS	YTD	PRIOR	FUND	
	MONTH	CHANGE	YEAR END	BALANCE	
1.	UNDERWRITING INCOME	1,562,103	10,984,729	36,221,905	47,156,634
2.	CLAIM EXPENSES				
	Paid Claims	1,004	63,197	236,073	299,270
	Case Reserves	(331)	(156,033)	759,995	603,962
	IBNR	277,330	1,736,169	5,913,932	7,650,101
	Discounted Claim Value	(53,479)	(268,802)	(1,115,267)	(1,384,069)
	TOTAL CLAIMS	224,524	1,374,531	5,794,733	7,169,264
3.	EXPENSES				
	Excess Premiums	1,093,825	7,721,039	23,442,850	31,163,889
	Administrative	113,790	796,923	2,715,194	3,512,122
	TOTAL EXPENSES	1,212,615	8,517,967	26,158,044	34,676,011
4.	UNDERWRITING PROFIT (1-2-3)	124,964	1,042,231	4,269,128	5,311,360
5.	INVESTMENT INCOME	2,997	14,122	124,802	138,924
6.	STATUTORY PROFIT (4+5)	127,961	1,056,354	4,393,930	5,450,283
7.	Cancelled Appropriations	0	0	607,551	607,551
8.	STATUTORY SURPLUS (6-7)	127,961	1,056,354	3,786,379	4,842,732
SURPLUS (DEFICITS) BY FUND YEAR					
	2010	413	(60,441)	741,645	681,204
	2011	469	28,451	968,813	997,265
	2012	582	190,756	715,685	906,442
	2013	353	49,894	1,360,235	1,410,129
	2014	126,143	347,693		347,693
	TOTAL SURPLUS (DEFICITS)	127,961	1,056,354	3,786,379	4,842,732
CLAIM ANALYSIS BY FUND YEAR					
FUND YEAR 2010					
	Paid Claims	675	36,412	0	36,412
	Case Reserves	(1,005)	188,200	6	188,205
	IBNR	0	(154,612)	599,994	445,382
	Discounted Claim Value	207	(7,709)	(76,200)	(83,909)
	TOTAL FY 2010 CLAIMS	(123)	62,291	523,800	586,091
FUND YEAR 2011					
	Paid Claims	0	4,344	139,753	144,097
	Case Reserves	998	(107,593)	110,263	2,670
	IBNR	(998)	63,249	1,099,984	1,163,233
	Discounted Claim Value	0	14,504	(190,876)	(176,372)
	TOTAL FY 2011 CLAIMS	0	(25,496)	1,159,124	1,133,628
FUND YEAR 2012					
	Paid Claims	329	22,441	96,320	118,761
	Case Reserves	(328)	(236,677)	649,704	413,027
	IBNR	(1)	(35,764)	1,803,976	1,768,212
	Discounted Claim Value	69	63,361	(390,771)	(327,410)
	TOTAL FY 2012 CLAIMS	69	(186,639)	2,159,229	1,972,590
FUND YEAR 2013					
	Paid Claims	0	0	0	0
	Case Reserves	0	12	22	34
	IBNR	0	(85,012)	2,409,978	2,324,966
	Discounted Claim Value	0	37,295	(457,420)	(420,125)
	TOTAL FY 2013 CLAIMS	0	(47,705)	1,962,580	1,904,875
FUND YEAR 2014					
	Paid Claims	0	0		0
	Case Reserves	4	25		25
	IBNR	278,329	1,948,308		1,948,308
	Discounted Claim Value	(53,755)	(376,253)		(376,253)
	TOTAL FY 2014 CLAIMS	224,578	1,572,080	0	1,572,080
	COMBINED TOTAL CLAIMS	224,524	1,374,531	5,794,733	7,169,264

This report is based upon information which has not been audited nor certified by an actuary and as such may not truly represent the condition of the fund.



DATE **Tuesday, October 7, 2014**

TIME 8:30am - 9:00am Registration
 9:00am - 12:30pm Seminar
 12:30pm - 1:30pm Q&A, Lunch & Networking

LOCATION: **Conner Strong & Buckelew**
In Person Buckelew Conference Center
 40 Lake Center Executive Park
 401 Route 73 North, Suite 300
 Marlton, NJ 08053

LOCATION:	Conner Strong & Buckelew	Conner Strong & Buckelew
Video Conference	Conference Room 9 Campus Drive Parsippany, NJ 07054	First Floor Conference Room 231 Main Street Toms River, NJ 08754

8:30 – 9:00	Registration
9:00 – 9:05	Introductions and Opening Remarks Michelle M. Leighton, AIC, Vice President, Senior Claim Consultant, Conner Strong & Buckelew
9:05 – 9:15	The Year in Review and a Look Ahead Joseph P. Hrubash, Vice President, Insurance Commission Executive Director, PERMA Risk Management Services
9:15 – 10:00	Safety National: Overview of MAP Client Services, a Set of Resources to Assist in Workers' Compensation Management, Analysis and Prevention. Marian Jones Bell, AU, Regional Account Executive, Safety National
10:00 – 10:45	Managing Technology Risks in Public Entities Marc H. Pfeiffer, Assistant Director, Bloustein Local Government Research Center, Edward J. Bloustein School of Planning and Public Policy, Rutgers, The State University of New Jersey
10:45 – 11:00	Break
11:00 – 11:30	Groundhog Day: Best Practices and Strategies to Address Repeat Incidents Glenn A. Prince, Senior Risk Control Consultant, J. A. Montgomery Risk Control

- 11:30 – 12:00 Small Group Break-Out Session: Breaking the Cycle of Repeat Incidents
Robyn D. H. Walcoff, Esquire, Claim Consultant, Conner Strong & Buckelew
Lauren D. Coleman, Senior Associate Claim Consultant, Conner Strong & Buckelew
Selected representatives will take 5 minutes to present a Claims or Risk Control challenge related to repeat incidents. Break-out groups will strategize on best practices and work on collaborative solutions to address repeat incidents.
- 12:00 – 12:30 New Jersey Workers' Compensation Case Law Update
Jeffrey D. Newby, Esquire, Partner, New Jersey Managing Partner, Co-Chair, Workers' Compensation, Weber Gallagher
- 12:30 – 1:30 Q&A, Lunch & Networking
- Questions? Contact Alison Grohe (267) 702-1469 or agrohe@connerstrong.com**

RESOLUTION NO. 23 -14

**SALEM COUNTY INSURANCE FUND COMMISSION
OCTOBER BILLS LIST**

WHEREAS, the Treasurer has certified that funding is available to pay the following bills::

BE IT RESOLVED that the Salem County Insurance Fund Commission, hereby authorizes the Commission Treasurer to issue warrants in payment of the following claims; and

FURTHER, that this authorization shall be made a permanent part of the records of the Commission.

FUND YEAR 2014

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
000113			
000113	PERMA RISK MANAGEMENT SERVS	POSTAGE FEE 07/2014	1.82
000113	PERMA RISK MANAGEMENT SERVS	EXECUTIVE DIRECTOR FEE 4TH QTR 2014	8,533.50
			8,535.32
000114			
000114	THE ACTUARIAL ADVANTAGE	ACTUARIAL CONSULTING FEE 4TH QTR 2014	1,875.00
			1,875.00
		TOTAL PAYMENTS FY 2014	10,410.32

CHAIRMAN

VICE CHAIRMAN

I hereby certify the availability of sufficient unencumbered funds in the proper accounts to fully pay the above claims.

Treasurer

**SALEM COUNTY INSURANCE COMMISSION
SAFETY DIRECTOR'S REPORT**

TO: Fund Commissioners
FROM: J.A. Montgomery Risk Control, Safety Director
DATE: September 25, 2014

**August – October 2014
RISK CONTROL ACTIVITIES**

JIF MEETINGS ATTENDED / TRAINING PRESENTED

- **August 7:** Attended the SCIC meeting in Salem.

UPCOMING JIF MEETINGS / TRAINING PLANNED

- **October 1:** One session of CEVO Police is scheduled for SCIC.
- **October 2:** Plan to attend the SCIC meeting in Salem.
- **October 21:** Plan to attend the SCIC Claims Committee meeting

CEL VIDEO LIBRARY

No videos were utilized by SCIC during 2012, 2013 and 2014.

SCIFC - 378
Financial Transaction Log - Liability Claim Payments
Monthly / Detail / By Coverage / By Payment Type / By Check Number
07/01/2014 Thru 07/31/2014

Type	Check #	Claim #	Claimant Name	From Date	To Date	Payee Name	Trans. Date	Payment Description	Amt. Requested	Amt. Paid
Coverage: Auto Liability										
C	2013	3780000124 001	RODRIGUEZ, JUSTIN	01/30/2014	01/30/2014	JUSTIN I RODRIGUEZ	07/15/2014	Full Final Settlement of Property Damage	3,501.63	3,501.63
Total for Coverage: Auto Liability							Number of entries: 1		3,501.63	3,501.63
Coverage: General Liability										
C	2014	3780000119 001	JACKSON, SETH C			SETH C JACKSON	07/15/2014		500.00	500.00
Total for Coverage: General Liability							Number of entries: 1		500.00	500.00
Total for SCIFC - 378							Number of entries: 2		4,001.63	4,001.63

SCIFC - 378
Financial Transaction Log - Liability Claim Payments
Monthly / Detail / By Coverage / By Payment Type / By Check Number
08/01/2014 Thru 08/31/2014

Type	Check #	Claim #	Claimant Name	From Date	To Date	Payee Name	Trans. Date	Payment Description	Amt. Requested	Amt. Paid
Coverage: General Liability										
C	2015	3780000150 001	DEPEW, WILLIAM			WILLIAM A DEPEW	8/15/2014		169.00	169.00
C	2017	3780000145 001	DUBOIS, ROBERT	5/23/2014	5/23/2014	ROBERT V DUBOIS	8/15/2014	FULL FINAL SETTLEMENT FOR WINDSHIELD	185.00	185.00
Total for Coverage: General Liability							Number of entries: 2		354.00	354.00
Coverage: Property										
C	2016	3780000071 001	COUNTY OF SALEM			COUNTY OF SALEM	8/15/2014	final property damages payment	16,912.00	16,912.00
Total for Coverage: Property							Number of entries: 1		16,912.00	16,912.00
Total for SCIFC - 378							Number of entries: 3		17,266.00	17,266.00

**SALEM COUNTY INSURANCE FUND COMMISSION
AUTHORIZING DISCLOSURE OF LIABILITY CLAIMS CHECK REGISTER**

WHEREAS, the SALEM COUNTY INSURANCE FUND COMMISSION (hereinafter "SCIFC") is a duly constituted as an Insurance Commission pursuant to N.J.S.A. 40A:10-6 et seq.; and

WHEREAS, the SCIFC is subject to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act requires all meetings of public bodies be open to the public; and

WHEREAS, the Open Public Meetings Act further provides a public body may permissibly exclude the public from a portion of a meeting at which the public body discusses items per the Open Public Meetings Act at N.J.S.A. 10:4-12.b.(1) thru (9) recognized as requiring confidentiality, and

WHEREAS, it is necessary and appropriate for the SCIFC to discuss certain matters in a meeting not open to the public consistent with N.J.S.A. 10:4-12.b.(7); and

WHEREAS, the SCIC is a public agency which must comply with the Open Public Records Act (OPRA) N.J.S.A. 47: 1A-1 to -13; and

WHEREAS, the SCIFC must comply with OPRA and reported New Jersey Case Law interpreting same; and

NOW THEREFORE BE IT RESOLVED by the Commissioners of said Salem County Insurance Fund Commission pursuant to both the Open Public Meetings Act and the Open Public Records Act as follows:

The attached financial transaction logs generated by third party administrator Inservco Insurances Inc. for the periods 7/1/14 to 8/31/14, and related to all non-workers compensation payments are hereby approved for distribution to the listed claimants and for disclosure to the general public

ADOPTED by THE SALEM COUNTY INSURANCE FUND COMMISSION at a properly noticed meeting held on October 2, 2014.

CHAIRMAN

ATTEST:

VICE - CHAIRMAN

F I R S T
MCO

First Managed Care Option

119 Littleton Road, Parsippany, NJ 07054
Tel: (973)257-5200 Fax: (973)257-2288

September 02, 2014

Debra Stout

Inservco
3150 Brunswick Pike

LAWRENCEVILLE, NJ 08648

Re: Monthly Reports

Dear Debra Stout:

Enclosed please find the monthly reports for SALEM COUNTY INS FUND, which include the following:

- Savings Report for August, 2014

There were no appeals processed during the month of August

If you have any questions, or if I can be of additional assistance, please contact me at 973-257-5220.

Sincerely,

Anchulee Carranza
Client Services Coordinator

Enclosure

CC: Veronica George, Inservco

Roby Walcoff, SALEM COUNTY INS FUND



First Managed Care Option, Inc.

First MCO Bill Review Services
SALEM COUNTY INS FUND

Medical Savings by Month

NJ

Month of Reprice Services	Provider Billed Amount	First MCO Repriced	U & C / Fee Schedule	Savings	% of Savings	# of Bills	In Network	Out Of Network	% PPO Penetration	# of Appeals	First MCO Fee
Total 2013	\$358,432	\$148,272	\$244,402	\$210,160	59%	238	188	50	79%	0	\$42,032
Jan-14	\$32,114	\$7,638	\$16,269	\$24,475	76%	22	17	5	77%	0	\$4,895
Feb-14	\$7,612	\$5,953	\$8,087	\$1,659	22%	15	15	0	100%	0	\$332
Mar-14	\$27,966	\$15,449	\$24,846	\$12,517	45%	20	16	4	80%	0	\$2,503
Apr-14	\$79,589	\$41,398	\$57,204	\$38,191	48%	43	34	9	79%	0	\$7,638
May-14	\$8,230	\$5,934	\$8,455	\$2,296	28%	21	17	4	81%	0	\$459
Jun-14	\$15,901	\$11,426	\$15,531	\$4,475	28%	16	11	5	69%	0	\$895
Jul-14	\$42,148	\$7,351	\$19,975	\$34,797	83%	23	22	1	96%	0	\$6,959
Aug-14	\$16,602	\$11,015	\$15,852	\$5,586	34%	25	19	6	76%	0	\$1,117
Total 2014	\$230,161	\$106,164	\$166,219	\$123,997	54%	185	151	34	82%	0	\$24,799
Total to Date	\$588,593	\$254,435	\$410,621	\$334,157	57%	423	339	84	80%	0	\$66,831

Report Run Date:09/02/2014

SCI



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SALEM COUNTY INS FUND / Inservco

Savings Report for NJ

For the Period of: 08/01/2014 to 08/31/2014

Patient Name	Account Claim #	Provider Name	DOS Period	Invoice / EOR Number	Inv./ EOR Date	No Of Lines	Provider Charge	Provider Allowance	U&C Fee 75th	Network Savings	FMCO Fee
Employer Name: SALEM COUNTY INSURANCE FUND COMMISSION											
CASTRO, JEREMY	378000045	ANGELO LUZZI DPM	07/28/2014	2114755100	08/14/2014	1	\$120.00	\$120.00	\$214.31	\$0.00	\$0.00
DARNELL, BRIAN	3780000164	US Regional II	08/19/2014	2119097300	08/29/2014	1	\$194.00	\$139.01	\$214.94	\$54.99	\$11.00
Dilks, Norman	3780000139	Aegis Sciences Corporation	08/01/2014	2117714100	08/26/2014	12	\$1,455.00	\$1,091.25	\$1,858.64	\$363.75	\$72.75
Dilks, Norman	3780000139	Premier Orthopaedic Associates of Southern New Jersey	07/15/2014	2115510300	08/15/2014	1	\$250.00	\$135.00	\$198.52	\$115.00	\$23.00
Dilks, Norman	3780000139	Premier Orthopaedic Associates of Southern New Jersey	08/01/2014	2117185700	08/23/2014	1	\$250.00	\$135.00	\$200.04	\$115.00	\$23.00
DIMAURO, DALE	3780000156	US Regional II	07/08/2014	2112868600	08/07/2014	1	\$287.00	\$210.28	\$328.90	\$76.72	\$15.34
HARRISON, MILTON	3780000135	FENWICK EMERGENCY PHYSICIANS	04/29/2014	2112541000	08/06/2014	1	\$652.00	\$259.09	\$322.87	\$392.91	\$78.58
HARVEY, STEVEN	3780000112	ELMER AMBULANCE CORP	03/03/2014	2113977200	08/15/2014	2	\$635.20	\$635.20	\$635.20	\$0.00	\$0.00
JONES, LESLIE	3780000151	US Regional II	06/27/2014	2115497900	08/15/2014	1	\$157.00	\$136.10	\$199.94	\$20.90	\$4.18
Lauer, Wayne	3780000072	EMSI - Electrostim Med Services Inc	06/30/2014	2113930100	08/11/2014	6	\$355.61	\$248.93	\$355.61	\$106.68	\$21.33
Lauer, Wayne	3780000072	EMSI - Electrostim Med Services Inc	07/30/2014	2115474200	08/15/2014	5	\$256.61	\$179.63	\$256.61	\$76.98	\$15.39
Lauer, Wayne	3780000072	Memorial Hospital of Salem County	09/03/2013	2114841700	08/14/2014	3	\$5,685.56	\$4,264.18	\$5,685.56	\$1,421.38	\$284.27
LAWYER, JOHN	3780000155	US Regional II	07/08/2014 - 07/14/2014	2113359800	08/08/2014	3	\$488.25	\$358.59	\$588.11	\$129.66	\$25.93
LAWYER, JOHN	3780000155	US Regional II	07/21/2014 - 07/28/2014	2114284800	08/12/2014	4	\$530.80	\$306.98	\$575.66	\$223.82	\$44.77
LAWYER, JOHN	3780000155	US Regional II	08/01/2014	2115514100	08/15/2014	1	\$95.00	\$89.87	\$130.96	\$5.13	\$1.03
LAWYER, JOHN	3780000155	US Regional II	08/08/2014	2117103900	08/22/2014	1	\$157.00	\$136.10	\$199.94	\$20.90	\$4.18
LAWYER, JOHN	3780000155	WALGREENS PHARMACY	08/04/2014	2118152000	08/27/2014	1	\$345.56	\$252.71	\$0.00	\$92.85	\$18.57
LAYFIELD, SEAN	3780000158	US Regional II	07/15/2014	2112489100	08/06/2014	6	\$527.95	\$370.54	\$474.62	\$157.41	\$31.49
LAYFIELD, SEAN	3780000158	US Regional II	07/23/2014	2114139100	08/12/2014	1	\$95.00	\$89.87	\$130.96	\$5.13	\$1.03
NELSON, MARK	3780000154	US Regional II	07/11/2014	2112847300	08/07/2014	1	\$157.00	\$136.10	\$199.94	\$20.90	\$4.18
PEREZ, ERIC	3780000147	Premier Orthopaedic Associates of Southern New Jersey	07/31/2014	2114706300	08/13/2014	1	\$480.00	\$175.00	\$329.07	\$305.00	\$61.00
PEREZ, ERIC	3780000147	US Regional II	07/14/2014	2111969700	08/04/2014	1	\$157.00	\$136.10	\$199.94	\$20.90	\$4.18
PEREZ, ERIC	3780000147	US Regional II	07/29/2014	2114474900	08/13/2014	1	\$95.00	\$89.87	\$130.96	\$5.13	\$1.03
Zane, Lucy	3780000007	United Anesthesia Services	07/11/2014	2114612100	08/13/2014	1	\$990.00	\$450.00	\$990.00	\$540.00	\$108.00
Zane, Lucy	3780000007	United Anesthesia Services	07/11/2014	2115661200	08/18/2014	3	\$2,185.00	\$869.66	\$1,585.29	\$1,315.34	\$263.07

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SALEM COUNTY INS FUND / Inservco

Savings Report for NJ

For the Period of: 08/01/2014 to 08/31/2014

(continuing)

Patient Name	Account Claim #	Provider Name	DOS Period	Invoice / EOR Number	Inv. / EOR Date	No Of Lines	Provider Charge	Provider Allowance	U&C Fee 75th	Network Savings	FMCO Fee
Employer Totals:						60	\$16,601.54	\$11,015.06	\$15,764.59	\$5,596.48	\$1,117.30
NJ Jurisdiction Totals:						60	\$16,601.54	\$11,015.06	\$15,764.59	\$5,596.48	\$1,117.30



SALEM COUNTY INS FUND / Inservco
 Account Savings Summary

For the Period of: 08/01/2014 to 08/31/2014

Lines Processed	Provider Charge	Provider Allowance	U&C Fee 75th	Fee Schedule	Network Savings	Total Reduction Amount	FMCO Fee
<u>60</u>	<u>\$16,601.54</u>	<u>\$11,015.06</u>	<u>\$15,764.59</u>		<u>\$5,586.48</u>	<u>\$5,586.48</u>	<u>\$1,117.30</u>

APPENDIX I – MEETING MINUTES

**SALEM COUNTY INSURANCE FUND COMMISSION
OPEN MINUTES MEETING – AUGUST 7, 2014
104 MARKET STREET
SALEM, NJ 9:00 AM**

Meeting called to order by Robert Vanderslice. Open Public Meetings notice read into record.

ROLL CALL OF COMMISSIONERS:

Robert Vanderslice	Present
Katie Coleman	Present
Kevin Crouch	Present

FUND PROFESSIONALS PRESENT:

Executive Director	PERMA Risk Management Services Bradford Stokes Karen A. Read Joseph Porch Joseph Hrubash
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ALSO PRESENT:

Jessica Foote, Salem County
Mike Mulligan, Salem County
Kevin Crouch, Salem County
Robert Vanderslice, Salem County
Katie Coleman, Salem County
Tom Narolewski, Cettei & Connell
Nancy Fowlkes, Inservco
Terri Sheerin, Inservco
Susan Irvine, Inservco
Veronica George, Inservco
Prudence Higbee, Capehart & Scatchard
Dennis Skakowski, Bowman
Jim Miles, Bowman
Glenn Prince, JA Montgomery
Robyn Walcoff, Conner Strong & Buckelew
Rami Akkeh, Conner Strong & Buckelew

APPROVAL OF MINUTES: OPEN AND CLOSED SESSION OF JUNE 5, 2014

**MOTION TO APPROVE THE OPEN AND CLOSED MINUTES OF
JUNE 5, 2014**

Moved:	Commissioner Crouch
Second:	Commissioner Coleman
Vote:	Unanimous

CORRESPONDENCE: None

EXECUTIVE DIRECTOR REPORT:

Audit Report as of December 31, 2013: The Auditor’s Report as of December 31, 2013 was sent to Fund Commissioners under separate cover. Jim Miles from Bowman & Company was at the JIF meeting to review the Audit Report.

Jim Miles reviewed the audit.

Following the presentation and approval of the report, both **Resolution 20-14 and the Group Affidavit** were executed.

MOTION TO APPROVE YEAR END FINANCIALS AS OF 12/31/2013

Moved:	Commissioner Crouch
Second:	Commissioner Coleman
Vote:	Unanimous

Certificate of Insurance Issuance Report: Executive Director reported the Certificate of Insurance Issuance Report from the CEL listing those certificates issued for the period of May 23, 2014 to July 29, 2014 was included in the Agenda. There were 5 certificates issued during this period.

MOTION TO APPROVE THE CERTIFICATE OF INSURANCE REPORT

Moved:	Commissioner Crouch
Second:	Commissioner Coleman
Vote:	Unanimous

2014 Property & Casualty Assessments - A reminder that the third assessment of 30% is due on September 15, 2014. Assessment invoices will be sent at the appropriate time.

NJ Excess Counties Insurance fund (CELJIF) (Pages 4-5) – Executive Director said the CEL met on June 26, 2014. A summary report of their meeting is included in the agenda. At that meeting the CEL scheduled a public hearing on a budget amendment on July 24, 2014 due to the addition of Ocean County. Also the auditor presented and reviewed a draft copy of the 2013 audit.

At the July 24th meeting, the CEL Fund Commissioners voted to approve the amended budget and also approved the re-appointment of AmeriHealth Casualty Services as the Fund’s Claims Administrator.

Financial Fast Track – Executive Director said on Page 9 & 10 of the agenda are the Financial Fast Tracks for the Salem County Insurance Fund Commission for April and May. As of May 31st, the Fund

has a deficit of \$314,002. Line 8 of the report, “Investment in Joint Venture” is the Commission’s share of the equity in the CEL.

NJ CEL Property and Casualty Financial Fast Track – Executive Director included in the agenda on **Page 11** was the NJ CEL Financial Fast Track Report as of May 31, 2014. The CEL has a surplus of **\$4,130,805**. There are only a handful of claims that have reached the CEL level so the CEL is doing very well.

RFQ for Professional Services – The Executive Director stated that several of the Funds Professional Services Agreements expire as of December 31, 2014. The positions of Executive Director, Actuary and Auditor are up for renewal. The Fund office will issue and advertise a RFQ for the positions in the next few weeks. The responses will be reviewed by the Commissioners and a recommendation will be made at the October Commission meeting.

MOTION TO AUTHORIZE THE FUND OFFICE TO ADVERTISE RFQS FOR FUND PROFESSIONALS FOR THE PERIOD JANUARY 1, 2015 THROUGH DECEMBER 31, 2017

Moved:	Commissioner Coleman
Second:	Commissioner Crouch
Vote:	Unanimous

The Executive Director then introduced a few new faces to the Salem Commission including Joe Porch, a member of PERMA from the Bridgeton office and Rachel Chwastek, a member of PERMA from the Marlton office. The Executive Director then concluded his report.

SAFETY COMMITTEE REPORT

Glenn Prince reported the Executive Safety Committee and the regular Safety Committee met on June 19, 2014 and are scheduled to meet again on September 18, 2014 at which time the Committee will make their recommendation for which training will be beneficial for Salem County Employees for 2015.

CLAIM COMMITTEE REPORT

Claims Manager Robyn Walcoff began her report with the introduction of a Conner Strong & Buckelew intern – Rami Akkeh – who was working with the Claims Department for the summer for some first hand knowledge of JIFs and Commissions and how the public entity world functions. The Claims Committee met on July 15th telephonically, the next Claims Committee is on August 19th. There will be a few claims discussed during executive session. In October, Conner Strong & Buckelew and PERMA will host their third installment of their Best Practices Workshop. There will be a planning meeting in August if anyone would like to attend that and be involved in process of choosing topics for discussion.

TREASURER

REPORT: Executive Director said the bills list appears on page 12 of the agenda. A motion would be in order to approve the bills list.

MOTION TO APPROVE RESOLUTION 21-14 PAYMENT OF BILLS IN THE AMOUNT OF \$19,288.10.

Moved: Commissioner Crouch
Second: Commissioner Coleman
Vote: 3 Ayes, 0 Nays

CEL SAFETY DIRECTOR REPORT

The Safety Director reported in addition to the Safety Director's Report there is a grant program that they've applied through with BRIT the general liability excess carrier. The Safety Director's recommendation is to use these funds for law enforcement command staff training. Mr. Prince forwarded the program to the Sheriff as well as the Prosecutor and he awaiting their response. The training is very beneficial it includes case law, claims we have received in the past and best practices in regards to employment practices liability. Mr. Prince has received a quote for the program from Chief Keith Hummel, a retired police officer from the Voorhees Township police department in Camden County. He is an excellent presenter and also a adjunct professor at the Gloucester County College. BRIT will reimburse the Commission or County up to 50% of the fee for this training. For two classes the County or Commission would pay \$700 and receive a \$350 reimbursement from BRIT.

There was some discussion regarding the training then a motion was passed.

MOTION TO APPROVE COMMAND STAFF TRAINING

Moved: Commissioner Crouch
Second: Commissioner Coleman
Vote: Unanimous

CLAIMS SERVICE

Executive Director said the monthly report appears on page 14 and of the agenda that is the liability claims payment that we release and authorize for submission and approval of 2 claims payments totaling \$1,000.00. Resolution 22-14 Authorizing the Disclosure of Claim Check Register.

MOTION TO APPROVE RESOLUTION 22-14 AUTHORIZING DISCLOUSE OF CLAIM CHECK REGISTER

Moved: Commissioner Crouch
Second: Commissioner Coleman
Vote: Unanimous

Robyn Walcoff introduced Terri Sheerin who joined Inservco as a Liability Team leader. Terri has prior experience in working with Commission programs as she previously worked on the Camden County Insurance Commission. Ms. Walcoff also introduced Nancy Fowlkes, another Inservco Team Leader, with over 30 years workers compensation experience.

MOTION TO GO INTO EXECUTIVE SESSION FOR CERTAIN SPECIFIED PURPOSES – PERSONNEL – SAFETY – PUBLIC PROPERTY – LITIGATION

Moved: Commissioner Crouch
Second: Commissioner Coleman
Vote: Unanimous

MOTION TO RETURN TO OPEN SESSION

Moved: Commissioner Crouch
Second: Commissioner Coleman
Vote: Unanimous

MOTION TO AUTHORIZE PAYMENT AUTHORITY OF \$202,559.24 FOR CLAIM #378000007

Moved: Commissioner Coleman
Second: Commissioner Crouch
Vote: 3 Ayes, 0 Nays

MOTION TO AUTHORIZE PAYMENT AUTHORITY OF \$45,099.48 FOR CLAIM #378000018

Moved: Commissioner Coleman
Second: Commissioner Crouch
Vote: 3 Ayes, 0 Nays

MOTION TO AUTHORIZE PAYMENT AUTHORITY OF \$160,994.90 FOR CLAIM #3780000139

Moved: Commissioner Coleman
Second: Commissioner Crouch
Vote: 3 Ayes, 0 Nays

MOTION TO AUTHORIZE PAYMENT AUTHORITY OF LIABILITY CLAIM OF \$45,689.00 FOR CLAIM #3780000071

Moved: Commissioner Coleman
Second: Commissioner Crouch
Vote: 2 Ayes, 0 Nays, 1 Abstain - Commissioner Vanderslice

OLD BUSINESS: None

NEW BUSINESS: Commissioner Vanderslice had a question regarding the South Jersey Economic Redevelopment District, which is made up of Salem, Cumberland and Atlantic County, is it insurable through any other means besides independently. Joseph Hrubash stated he would need to review the by-laws and underlying documents from the South Jersey Economic Redevelopment District and review.

PUBLIC COMMENT: None

MOTION TO ADJOURN:

Motion:	Commissioner Coleman
Second:	Commissioner Vanderslice
Vote:	Unanimous

MEETING ADJOURNED: 9:53 AM

NEXT MEETING WILL BE THURSDAY, OCTOBER 2, 2014 at 9:00 AM

Minutes prepared by: Karen A. Read, Assisting Secretary